

08/12/2026

The Marshall County Commission met in a regular session on Wednesday, August 12, 2026, at 10:00 a.m., in the Marshall County Commission Chambers. County Engineer Mike Knop led the invocation, and Commissioner Rick Watson led the Pledge of Allegiance.

PRESENT:

John Young, Chairman
Ashleigh Bubbett, County Administrator
Charles Whisenant, District 1 Commissioner
James R. Watson, District 2 Commissioner
Joey Baker, District 4 Commissioner
Mike Knop, County Engineer
Kristal Jones, Administrative Assistant
Tanya Giroir, Commission Clerk
Clint Maze, County Attorney

ABSENT:

Lee Sims, District 3 Commissioner

CONSENT AGENDA

A motion was made by Commissioner Whisenant, duly seconded by Commissioner Baker, to approve the consent agenda as presented by Chairman Young. The consent agenda includes the minutes from the regularly scheduled meeting on July 22, 2026, and the claims docket for the period from July 21, 2026, to August 10, 2026, totaling \$3,237,923.06.

ANNOUNCEMENT:

MC PALS – White Goods Pick-up and Dumpsters on August 17, 2026, for Districts 1, 3, & 4.

ENGINEERING – APPROVE TO VACATE PORTION OF PLATTED RIGHT OF WAY OFF WHITE ELEPHANT ROAD LOCATED IN DISTRICT 2

A motion was made by Commissioner Watson, duly seconded by Commissioner Whisenant, and all members voted affirmatively to approve vacating a portion of the platted right-of-way off White Elephant Road located in District 2.

ENGINEERING – APPROVE MCCORMACK’S TIN TOP ROAD SUBDIVISION LOCATED IN DISTRICT 2

A motion was made by Commissioner Whisenant, duly seconded by Commissioner Baker, and all members voted affirmatively to approve the plat for McCormack’s Tin Top Road Subdivision, as recommended by the County Engineer, located in District 2.

PROBATE OFFICE – APPROVE LEASE AGREEMENT BETWEEN MARSHALL COUNTY, ALABAMA AND BKW PROPERTIES LLC FOR ALBERTVILLE TAG AND DRIVER’S LICENSE OFFICE.

A motion was made by Commissioner Whisenant, duly seconded by Commissioner Baker, and all members voted affirmatively to approve the lease agreement between Marshall County, Alabama, and BKW Properties LLC for the Albertville Tag and Driver’s License Office.

LIBRARY – APPROVE TO RENEW COUNTY LIBRARY LEASE FOR 5 YEARS; \$1,350.00 PER MONTH TO BE PAID FROM COUNTY LIBRARY BUDGET.

A motion was made by Commissioner Baker, duly seconded by Commissioner Whisenant, and all members voted affirmatively to approve renewing the County Library lease for 5 years; \$1,350.00 per month to be paid from the County Library Budget.

LIBRARY – APPROVE ANNUAL LIBRARY CONTRACT

A motion was made by Commissioner Whisenant, duly seconded by Commissioner Baker, and all members voted affirmatively to approve the annual Library Contract.

ANNOUNCE A TWO-WEEK APPLICATION PERIOD FOR THE LIBRARY BOARD. DONA JO HILL’S TERM EXPIRES SEPTEMBER 30

ANNOUNCE A TWO-WEEK APPLICATION PERIOD FOR THE MARSHALL COUNTY DEPARTMENT OF HUMAN RESOURCES. MARGARET HURST'S TERM EXPIRES AUGUST 31

ANNOUNCE A TWO-WEEK APPLICATION PERIOD FOR THE MARSHALL COUNTY DEPARTMENT OF HUMAN RESOURCES. DONALD WATSON'S TERM EXPIRES SEPTEMBER 30

EMA – DISCUSS APPROVAL TO APPLY FOR HOMELAND SECURITY GRANT FOR THE ALABAMA MUTUAL AID SYSTEM (AMAS) IN THE AMOUNT OF \$70,500 WITH NO MATCH

A motion was made by Commissioner Whisenant, duly seconded by Commissioner Baker, and all members voted affirmatively to approve applying for the Homeland Security Grant for the Alabama Mutual Aid System (AMAS) in the amount of \$70,500 with no match.

EMA – APPROVE MODEL POLICIES AND PROCEDURES APPLICABLE TO FEDERAL AWARDS AS REQUIRED BY 2 C.F.R. 200

A motion was made by Commissioner Watson, duly seconded by Commissioner Whisenant, and all members voted affirmatively to approve Model Policies and Procedures applicable to Federal Awards as required by 2 C.F.R. 200.

DISTRICT ATTORNEY – APPROVE TO RENEW LEASE BETWEEN RAY PROPERTIES, LLC AND MARSHALL COUNTY COMMISSION IN THE AMOUNT OF \$950 PER MONTH TO BE PAID BY BUDGETED FUNDS.

A motion was made by Commissioner Whisenant, duly seconded by Commissioner Baker, and all members voted affirmatively to approve renewing the lease between Ray Properties, LLC and Marshall County Commission in the amount of \$950 per month to be paid by budgeted funds.

JUVENILE PROBATION – APPROVE FY 2027 ALABAMA DEPARTMENT OF YOUTH SERVICES (DYS) LONG-TERM SUBSIDY CONTRACT

A motion was made by Commissioner Watson, duly seconded by Commissioner Baker, and all members voted affirmatively to approve the FY 2027 Alabama Department of Youth Services (DYS) long-term subsidy contract.

REVENUE COMMISSION – APPROVE TO FUND (2) UNBUDGETED REVENUE CLERK POSITIONS AT A JOB GRADE 104 TO BE PAID FROM THE REVENUE COMMISSIONER'S OPERATING FUND WITH AN ESTIMATED COST OF \$115,551.89

A motion was made by Commissioner Watson, duly seconded by Commissioner Whisenant, and all members voted affirmatively to approve to fund (2) unbudgeted revenue clerk positions at a job grade 104 to be paid from the Revenue Commissioner's Operating Fund with an estimated cost of \$115,551.89.

REVENUE COMMISSION – APPROVE TO INCREASE REVENUE COMMISSIONER'S OPERATING FUND BY \$92,390 TO BE FUNDED FROM PRIOR YEAR UNSPENT REVENUES FOR PURCHASE OF NEW VEHICLE FROM STATE BID LIST, SOME MINOR EQUIPMENT, AND CRUSHER ROCK.

A motion was made by Commissioner Watson, duly seconded by Commissioner Whisenant, and all members voted affirmatively to approve increasing the Revenue Commissioner's Operating Fund by \$92,390 to be funded from prior year unspent revenues for purchase of a new vehicle from the State Bid List, some minor equipment, and crusher rock.

REVENUE COMMISSION – DISCUSS APPROVAL OF CONTRACT FOR POSTAGE METER FOR REVENUE COMMISSION'S OFFICE IN ALBERTVILLE; \$209.22 PER MONTH FOR 36 MONTHS.

A motion was made by Commissioner Watson, duly seconded by Commissioner Whisenant, and all members voted affirmatively to the Contract for a postage meter for the Revenue Commission's office in Albertville; \$209.22 per month for 36 months.

REVENUE COMMISSION – DISCUSS APPROVAL TO FUND (3) NEW POSITIONS FOR FIRE FEE ENFORCEMENT \$184,363.15 TO BE PAID BY REVENUE COMMISSIONER'S OPERATING FUND.

08/12/2026

A motion was made by Commissioner Watson, duly seconded by Commissioner Whisenant, and all members voted affirmatively to approve funding (3) new positions for the fire fee enforcement; \$184,363.15 to be paid by the Revenue Commissioner's Operating Fund.

DISCUSS APPROVAL OF CONTRACT RENEWAL WITH VERIZON FOR COUNTY CELLPHONE USE.

A motion was made by Commissioner Whisenant, duly seconded by Commissioner Baker, and all members voted affirmatively to approve the contract renewal with Verizon for county cellphone use.

Chairman Young announced there will be a Budget Hearing meeting at 9:00 AM on September 2, 2026, in the Commission Chambers.

There being no further business, a motion was made by Commissioner Whisenant, duly seconded by Commissioner Baker, and so carried to adjourn.

MEETING ADJOURNED

John Young, Chairman

Charles Whisenant, District 1 Commissioner

James R. Watson, District 2 Commissioner

Lee Sims, District 3 Commissioner

Joey Baker, District 4 Commissioner